
EMERGENCY CANCELLATION POLICY



In the interest of the safety of our patrons and employees, Village House of Northwest Ohio, Inc. Board of Directors, enacts the following policy for the closing/cancellation of visits, exchanges and orientations during inclement weather and other unexpected reasons:

A phone call will be placed to the contact number provided to Village House staff in an attempt to inform individuals scheduled that day for a visit, exchange or orientation of the emergency closure of the facility. Notification of the closure will also be posted immediately on the Village House Facebook page.

Protocol for inclement weather:

- If Sandusky County is placed under a **Level 1 or Level 2 Snow Emergency**, as directed by the Sandusky County Sheriff's Department, Village House will remain open and conduct business as usual. However, clients are advised to utilize their own discretion as to whether or not they are able to keep the scheduled appointment.
- If Sandusky County is placed under a **Level 3 Snow Emergency**, as directed by the Sandusky County Sheriff's Department, Village House will **CLOSE** and all scheduled visits, exchanges and orientations will be **CANCELLED** for the that day.
- Individuals who reside outside of Sandusky County that travel to and from our facility, are advised to abide by the snow level emergency guidelines established by their local Sheriff's Department specific their county. However, clients are advised to utilize their own discretion whether or not to they are able to keep the scheduled appointment.

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